**FITREP SAMPLES:**

**\*\*CAN-DO PACESETTER WITH UNLIMTED POTENTIAL.\*\***

**Eager to learn, innovative, enthusiastic, and already an accomplished spokesperson. He possesses both skills and talents far above those expected of one at his level of experience.**

**- TALENTED PA/VI PROFESSIONAL. As, USS RONALD REAGAN (CVN 76)assistant Public Affairs Officer (PAO), LTJG Jones flawlessly conducted more than 20 DV tours with over 300 guests in support of COMNAVAIRFOR.**

**- SKILLED COMMUNICATOR. As Naval Base Point Loma PAO, he coordinated the creation of Naval Base Point Loma’s Miramar Jet Fuel Pipeline Public Involvement Communication Plan. He was instrumental in an external engagement town hall meeting, which aided in transparency and lines of communication between the base and the community regarding this controversial issue.**

**- IMPECCABLE BEARING. Physically fit, amiable, and poised, handles pressure exceedingly well and enjoys being challenged.**

**\*\*\*\*A rising star. Ready now for increasingly challenging assignments.\*\*\*\***

**\*\* MY #1 LTJG. Talented PA/VI - professionally holds his own with seasoned O-3 PAOs.\*\***

**- INNOVATIVE TACTICIAN. Embedded as an action officer aboard USS THEODORE ROOSEVELT (CVN 71) he assisted the ship's PAO in planning events, coordinated filming of documentary for Discovery Channel Worldwide and History Channel, and coordinated the ship's distinguished visitor program.**

**-DYNAMIC MANAGER. As Safety Officer, he ensured a safe and zero accident environment at the command, and has scored a satisfaction evaluation on the recent safety inspection. As Legal Officer, he provided legal advice to the OIC and expertly processed an administrative seperations and an article 15 proceedings. As Anti-terrorism Officer and Security Manager, he demanded safe guard of sensitive information and that physical security practices are within the Navy standard. As security manager, ensured that the command passed NCF Stage II Traditional Security ashore inspection.**

**LTJG Sailor already performing at a seasoned lieutenant level, promote him now!**

**\*\*Ranks #1 of 12 outstanding LTs across all my units!\*\***

**Amazing leader, communicator and energetic staff officer whose performance and versatility far exceed his paygrade. My #1 junior officer command-wide. Performs at LCDR level now!**

**- OPERATIONAL TRAINING EXPERT. Ensured training and readiness of 160 active duty and reserve personnel conducting 104 operational missions while deployed aboard 112 ships in direct support of numbered Fleets, COCOMs, and regional commanders worldwide. Training leadership was instrumental in command's fast response to TYPHOON in Japan.**

**- FLEET WIDE IMPACT. Managed his previously self-initiated $9 million contracting vehicle for the PA community, directly supporting CHINFO, NPASE, Fleet and TYCOM PA requirements including major upgrades to USS AMERICA (LHA 6) and USS NASSAU (LHA 4) 2014.**

**- DIVERSE LEADER. Brought his stellar leadership to bear on many vital duties he manages for command including: N7 Training, Legal Officer, Contracting Officer's Representative, TYCOM Training Team, Division Officer, and personal counsel to me on major decisions and initiatives. He is a dream officer any CO would kill to have!**

**\*\*DEEP SELECT TO LCDR! PUSH 100 ON FIRST EARLY LOOK!\*\***

**\* MY #3 of 9 HIGHLY COMPETITIVE ACTION OFFICERS! \***

**\*\* EXCEPTIONAL FORESIGHT AND VISION -- LEADER AMONG HER PEERS! \*\***

**- DETAILED ORIENTED PLANNER: Driving force behind the implementation of multiple dynamic changes to both the Training and Operations departments to include a complete overhaul of the training and pre-deployment operational planning program and schedule. Directly led five enlisted personnel in the execution of the Short Range Training Plan.**

**- PROVEN PROFESSIONAL: Expertly managed a high-visibility Public Affairs program in the 7th Fleet AOR during two major exercise. Coordinated five media availabilities, two formal Receptions, and eight DV engagements. Her articulate communication with three U.S Consulates and one U.S Embassy ensured a positive public perception of the U.S. Navy.**

**- DEMONSTRATED LEADER: Motivated a crew of eleven Sailors and three collateral duty PAOs with superb direction. Her team produced 350 photos, 25 press releases and 10 video productions during deployment. Two of her four NPASE Sailors were selected as Sailors of the Quarter.**

**\* HAS MY STRONGEST RECOMMENDATION FOR EARLY PROMOTION TO LCDR!\***

**E-5 EVAL INPUT SAMPLE**

**\*\*Hit the deckplate running, making an immediate impact on NPASE!!!\*\***

**MC2 Jones is a standout among his peers and consistently performs above his pay grade in a precise and exceptional manner. Very detail oriented and professional Sailor.**

**-SUPERB LEADER / MANAGER. Although on board a short time, he was selected over more senior Sailors to become the Fleet Sailor News LPO. He led and managed a team of four Sailors in the screening of 621 news release forms and 1,844 press releases to more than 12,000 media outlets worldwide.**

**-EXCEPTIONAL WRITER. Lead writer at Fleet Sailor News Center, a position normally held by a first class petty officer with at least a year of on-the-job experience. As lead writer he wrote more than 350 stories promoting the outstanding achievements of Sea Service men and women which resulted in increased understanding of the Navy to key publics.**

**MC2 Jones has shown the makings of a seasoned First Class Petty Officer. He is ready for positions of increased responsibility and trust. Promote Now!!**

**A steadfast and forward thinking leader who has affected lasting, positive change throughout NPASE and the Navy's PA/VI community.**

**CPO FITREP SAMPLE**

**\*\*EXPERTISE AND POISE OF A SEASONED SENIOR CHIEF!\*\***

**- INSPIRING LEADER. Led a working group of 12 Sailors in the development of the first-ever NPASE Expeditionary Skills Courses. A no-cost "C" school alternative designed to teach advanced story telling skills to fleet MCs/PAOs. Ensured training tasks aligned with current standards and in-rate training manuals. Collaborated with CHINFO to align end-of-course survey administration; NPASE HQ N7 for course recording in FLTMPS.**

**- TRUSTED PROFESSIONAL. As command Approving Official, ensured the proper appropriation of funds supporting a 1,326 line-item inventory valued at $1.9M and a $63K quarterly budget. Maintained 100% accountability; ensured operational readiness for 52 deployable personnel.**

**- ENGAGED CPO MESS LEADER. CMT/CPO 365 coordinator. Facilitated 24 professional leadership courses to a team of 14 CPOs/FCPOs. Petty Officer Selectee Leadership Course manager. Led a team of eight Sailors in the coordination and execution of leadership training for 15 selectees.**

**Has earned my highest possible recommendation for IMMEDIATE PROMOTION TO SENIOR CHIEF!!!**