

2014

Quality Assurance Cell

University had established Quality Assurance Cell (QAC) from the inception from the year 2014.

Quality Assurance Cell ensures the following in the process of Academic Delivery and Assessment:

- Students' feedback is obtained in a semester and feedback analysis report is prepared by QA Cell. The student feedback analysis report is made available to the Dean of the faculty to initiate corrective actions(if any)
- Consolidate Student Feedback Reports, shared with individual faculty members and Deans of respective faculty and update the final report with Dean's observations (Sample Feedback Analysis and Action Taken report attached as *Annexure 1*)
- Conduct Exit Feedback for outgoing students (Analysis shown in *Annexure 2*)
- Monitor Proctor System for support and guidance to students(Proctor-Allotment details for the academic year 2019-20 shown in *Annexure 3*)

Formation of Internal Quality Assurance Cell (IQAC)

As per the office order issued by the Hon'ble Vice Chancellor in Sep' 19, IQAC was formed in-line with guidelines provided by NAAC.

There was a revision in the constitution members in the month of May' 20 and details of the committee with approval shown in *Annexure 4*

Goal of IQAC:

As stated through guidelines, the goals of IQAC are:

- To develop a quality system for conscious, consistent, and catalytic programmed action to improve the academic and administrative performance of the University,
- To promote measures for institutional functioning towards quality enhancement through internationalization of quality culture and institutionalization of best practices

Role of IQAC:

It shall evolve mechanisms and procedures for

- Ensuring timely and efficient monitoring of Quality Enhancement (QE) activities in various Faculties of the University
- Channelizing and integration of modern methods of teaching and learning
- Credibility of assessment and evaluation process
- Ensuring the adequacy, maintenance and proper allocation of support structure and services
- Sharing of research findings and networking with other institutions in India and abroad

Functions of IQAC:

Achievement of academic excellence is possible only through virtue of quality enhancement measures chartered towards the optimum operational effectiveness of the institution. As highlighted in the guidelines, IQAC will have the following broad functions:

- Develop and monitor the application of quality benchmarks / parameters for the various academic and administrative activities of the University.
- Facilitating the creation of a learner-centric environment conducive for quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process.
- Arrangement for feedback responses from students, parents, industry/employer and other stakeholders on quality-related institutional processes
- Dissemination of information on the various quality parameters of teaching and research and education etc.,
- Organization of inter and intra institutional workshops, seminars on quality related themes and promotion of quality circles.
- Documentation of the various programmes / activities of the HEI, leading to quality improvement.

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- Acting as a nodal agency of the University for coordinating with all quality-related activities, including adoption and dissemination of good practices.
- Development and maintenance of Institutional database through MIS for the purpose of maintaining, enhancing the institutional quality.
- Development of Quality Culture in the University.
- Preparation of the Annual Quality Assurance Report (AQAR) of the University based on the quality parameters / assessment criteria developed by the relevant quality assurance body (like NAAC, NBA, AB) in the prescribed format (post accreditation).
- Bi-annual development of Quality Radars (QRs) and Ranking of Integral Units i.e. Faculty of the University based on the AQAR.
- Interaction with AQACs in the pre and post accreditation quality assessment, sustenance and enhancement endeavours.

Activities initiated by IQAC during last academic year are as follows:

- 1) Prior to formation of IQAC, RUAS team participated in a seminar on NAAC presented by **Dr. P.N. Razdan**, Principal Advisor, Quality Assurance & Excellence Cell, GEF (M) with the topic **"New Policies of NAAC Accreditation for University"**
- 2) Internal Quality Assurance Cell (IQAC) of RUAS has organised one-day symposium on **"Quality Advances for collective assessment in accreditation"** followed by **"An interactive Session on Accreditation Processes in Higher Education Institutes (HEI's)"** with Prof Dilip Kumar Patnaik on 20th Nov'2019
- 3) Orientation on **"Accreditation Software and Assessment tool"** by Mr. Suman from TimesPro group on 26th Feb 2020
- 4) **Feedback Forms with relevant parameters to be obtained from all the stakeholders** designed as per NAAC requirement
- 5) Core Team under IQAC constituted to work on NAAC Accreditation under leadership of Prof. Govind Kadambi, Pro-Vice Chancellor, Research from 3rd week of Feb' 2020
- 6) **Mock Student Satisfaction Survey(SSS)** conducted as per advice from Dr. P.N. Razdan, Principal Advisor, Quality Assurance & Excellence Cell, GEF (M) and around **2500+ responses** were analysed and draft report submitted (Sample of SSS Analysis Form attached as Annexure 5)
- 7) IQAC initiated **conduction of on-lines classes for many courses on MOOCs platform provided on TimesPro portal** with uploading of pre-recorded sessions and live chat with attendance monitoring reports
- 8) IQAC initiated **on-line webinars** for Faculty members and students on **Research Methodology** conducted by NIT-K during the first three weeks of March 2020 through TimesPro portal
- 9) IQAC initiated a talk on " Value Added Courses/Internships/Project" offerings from TimesPro portal

On-going Activities:

1. Presently, IQAC has initiated conducting Course Curriculum feedback from students in on-line mode using RUAS portal (ERP) and also Faculty-Feedback.
2. Employer Feedback and Alumni Feedback conduction initiated through support from Directorate of Student Affairs
3. RUAS Portal (ERP) enabled now to conduct another Mock Student Satisfaction Survey scheduled in the month of Sep' 2020.
4. **NAAC progress:** IQAC Core team under guidance of Prof. Govind R Kadambi, Pro-Vice Chancellor, Research & Director-IQAC and Dr. P.N. Razdan, Principal Advisor, Quality Assurance & Excellence Cell, GEF (M) is coordinating overall NAAC activities with progress presented at various stages.
5. Initial Self-Study-Report (SSR) targeted to be completed by Sep' 20.


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OFFICE ORDER

FILE NO : MSRUAS/ADMIN/00/1

DATE: 20.09.2019

SUB : CONSTITUTION OF IQAC GOAL, ROLE & FUNCTIONS

The University is planning to proceed with the intent of applying for assessment and accreditation by National Assessment and Accreditation Council. Towards that endeavour, it is imperative to establish an Internal Quality Assurance Cell (IQAC) to act as a catalyst to imbibe the excellence in quality as a culture as well to devising ways and means of capturing the data of our performance, delivery and innovative strategies to enhance and sustain the quality and also meet the parameters prescribed in the overall activities and operations of the University.

1. Goal of IQAC:

As stated through guidelines goal of IQAC are:

- 1.1. To develop a quality system for conscious, consistent and catalytic programmed action to improve the academic and administrative performance of the University,
- 1.2. To promote measures for institutional functioning towards quality enhancement through internationalization of quality culture and institutionalization of best practices

Constitution of the IQA Committee:

The IQA Cell is constituted with the following composition to initiate the exercise of assessment and accreditation through NAAC:

- | | | |
|-----|--|------------------------------|
| 1. | Prof Sivaguru S Sritharan | - Chairman |
| 2. | Dr Govind R Kadambi, Pro VC | - Member |
| 3. | Dr D C Sundaresh, Pro VC | - Member |
| 4. | Dr AR Subramanian Registrar | - Member & Coordinator |
| 5. | Shri Ashok C. Meti, CoE | - Member & Dy Coordinator, |
| 6. | Dr H.M. Rajasekhara Swamy, Prof | - Member & Asstt Coordinator |
| 7. | Dr Sharath Kumar, Dy Dir | - Member & Asstt Coordinator |
| 7. | All Deans of Faculty | - Members |
| 8. | Prof P.N. Razdan | - Member |
| | (One member from the Management) | |
| 9. | One/two nominees from local society, Students and Alumni | - to be nominated |
| 10. | One/two nominees from Employers /Industrialists/stakeholders | - to be nominated |
| 11. | Shri Parameshwar, Chief QAC | - Member Secretary |

2. Role of IQAC:

As per the NAAC guidelines, the role of IQAC is:

- 1.3. To ensure the planning, guiding and monitoring Quality Assurance (QA) and Quality Enhancement (QE) activities of the Faculty and University,


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- 1.4. To channelize and systematize the efforts and measures of an institution towards academic excellence.


3. Functions of IQAC:

As a system, it is essential for achieving academic excellence, it is possible only by virtue of quality enhancement measures chartered towards the optimum operational effectiveness.

As highlighted in the guidelines, IQAC will have following broad functions:

- 3.1. Develop and monitor the application of quality benchmarks / parameters for the various academic and administrative activities of the University.
- 3.2. Facilitating the creation of a learner-centric environment conducive for quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process.
- 3.3. Arrangement for feedback responses from students, parents, industry/employer and other stakeholders on quality-related institutional processes.
- 3.4. Dissemination of information on the various quality parameters of teaching and research and education etc., .
- 3.5. Organization of inter and intra institutional workshops, seminars on quality related themes and promotion of quality circles.
- 3.6. Documentation of the various programmes / activities of the HEI, leading to quality improvement.
- 3.7. Acting as a nodal agency of the University for coordinating with all quality-related activities, including adoption and dissemination of good practices.
- 3.8. Development and maintenance of Institutional database through MIS for the purpose of maintaining, enhancing the institutional quality.
- 3.9. Development of Quality Culture in the University.
- 3.10. Preparation of the Annual Quality Assurance Report (AQAR) of the University based on the quality parameters / assessment criteria developed by the relevant quality assurance body (like NAAC, NBA, AB) in the prescribed format (post accreditation).
- 3.11. Bi-annual development of Quality Radars (QRs) and Ranking of Integral Units i.e Faculty of the University based on the AQAR.
- 3.12. Interaction with AQACs in the pre and post accreditation quality assessment, sustenance and enhancement endeavours.

This is issued with the approval of Vice Chancellor.


(Dr AR Subramanian)
Registrar

- Cc to
- i. Pro Vice Chancellors,
 - ii. Registrar / CFO/ CoE,
 - iii. All Directorates
 - iv. All members of the IQAC Cell
 - v. All Chiefs of Cells
 - vi. All Heads and Faculty members




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Constitution of Internal Quality Assurance Cell (IQAC) and its Goal, Role & Functions

The University is planning to proceed with the intent of applying for assessment and accreditation by National Assessment and Accreditation Council (NAAC). Towards this endeavour, it is imperative to establish an Internal Quality Assurance Cell (IQAC) to act as a catalyst to imbibe the excellence in quality as a culture. IQAC will also facilitate to devise ways and means of collecting the data on our performance, delivery and innovative strategies to enhance and sustain the quality of organizational operation. Effective functioning of IQAC will eventually leads to achievement of the quality parameters prescribed in the overall activities and operations of the University.

1. Goal of IQAC:

As stated through guidelines, the goals of IQAC are:

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2. Role of IQAC

It shall evolve mechanisms and procedures for

- i. Ensuring timely and efficient monitoring of Quality Enhancement (QE) activities in various Faculties of the University
- ii. Channelizing and integration of modern methods of teaching and learning
- iii. Credibility of assessment and evaluation process
- iv. Ensuring the adequacy, maintenance and proper allocation of support structure and services
- v. Sharing of research findings and networking with other institutions in India and abroad

3. Functions of IQAC

Achievement of academic excellence is possible only through virtue of quality enhancement measures chartered towards the optimum operational effectiveness of the institution. As highlighted in the guidelines, IQAC will have the following broad functions:

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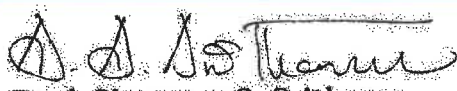
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5. Organization of inter and intra institutional workshops, seminars on quality related themes and promotion of quality circles.
6. Documentation of the various programmes / activities of the HET, leading to quality improvement.
7. Acting as a nodal agency of the University for coordinating with all quality-related activities, including adoption and dissemination of good practices.
8. Development and maintenance of Institutional database through MIS for the purpose of maintaining/enhancing the institutional quality.
9. Development of Quality Culture in the University.
10. Preparation of the Annual Quality Assurance Report (AQAR) of the University based on the quality parameters / assessment criteria developed by the relevant quality assurance body (like NAAC, NBA, AB) in the prescribed format (post accreditation).
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12. Interaction with AQACs in the pre and post accreditation quality assessment, sustenance and enhancement endeavours.

4. Constitution of the IQAC Committee:

The IQA Cell is constituted with the following composition to initiate the exercise of assessment and accreditation through NAAC:

Sl. No.	Name	Designation	Roles-IQAC
1	Prof. Sivaguru S. Sritharan	Vice Chancellor	Chairperson
2	Prof. Govind R. Kadambi	Pro-Vice Chancellor, Research	Director-IQAC and Overall-In charge of NAAC
3	Prof. P. N. Razdan	Principal Advisor, Quality Assurance & Excellence Cell, GEF (M)	Advisor (Member)
4	Dr. D. C. Sundaresh	Pro-Vice Chancellor, Health Sciences	Member
5	Shri S. G. Hegde	Registrar	Member
6	Shri N. C. Shekar	Chief Financial Officer	Member
7	Prof. Raghavendra V. Kulkarni	Director of Academics	Member
8	Shri. Ashok C. Meni	COE	Member
9	All Deans of Faculty		Member
10	Shri. Arup Bhattacharva	Director-DTLL	Member
11	Dr. K.M. Sharath Kumar	Director-Sponsored Research	Member
12	One nominee each from local society, Students and Alumni	To be nominated	Member
13	One nominee each from Employers / Industrialists / Stakeholders	To be nominated	Member
13	Shri. Parameshwar S.	Chief-QAC	Member Secretary and NAAC Co-Ordinator


Prof. Sivaguru S. Sritharan
(Vice Chancellor)

May 9th, 2020. Amended
to original memo dated
Sept. 20th, 2019.

- CC: i. Pro Vice Chancellors,
ii. Registrar / CFO / Col.
iii. All Directors of Directorates and Chiefs of Cells
iv. All members of the IQAC Cell





Constitution of Internal Quality Assurance Cell (IQAC) and its Goal, Role & Functions

The University is planning to proceed with the intent of applying for assessment and accreditation by National Assessment and Accreditation Council (NAAC). Towards this endeavour, it is imperative to establish an Internal Quality Assurance Cell (IQAC) to act as a catalyst to imbibe the excellence in quality as a culture. IQAC will also facilitate to devise ways and means of collecting the data on our performance, delivery and innovative strategies to enhance and sustain the quality of organizational operation. Effective functioning of IQAC will eventually leads to achievement of the quality parameters prescribed in the overall activities and operations of the University.

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5. Organization of inter and intra institutional workshops, seminars on quality related themes and promotion of quality circles.
6. Documentation of the various programmes / activities of the HEI, leading to quality improvement.
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9	All Deans of Faculty		Member
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Chief, Quality Control (Academics)
Directorate of QPET

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REF NO: RUAS/OFFICE OF VC/001/2021-22 DATED:15-04-2021.

NOTIFICATION

In reference to earlier notification issued on 9th May' 2020 regarding Internal Quality Assurance Cell (IQAC) Composition, the following are the amendments in the IQAC committee in lieu of some members who have left the organisation, transferred or redesignated.

The committee will be functional till further notice.

No.	Sl.	Name	Designation	Roles-IQAC
1		Prof. K. K. Raina	Vice Chancellor	Chairperson
2		Prof. Govind R. Kadambi	Pro-Vice Chancellor, Research, Director-IQAC	Overall-In charge of NAAC and Accreditations/Rankings
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8		Dr. Reema Chaudhury	Director- Student Affairs	Member
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13		One nominee each from Employers / Industrialists /Stakeholders	Shri. Avinash Singh, Campus Lead, Amazon Mr. Vinay Ramesh, HR-Head, Acolite	Member Member
14		Shri Parameshwar. S	Chief-QAC	Member Secretary

S. P. ...
Chief, Quality Control (Academics)
Directorate of QPET

CC ...
Prof. K. K. Raina
Vice-Chancellor

CC: i. Pro Vice Chancellors **M.S.Ramalah University of Applied Sciences**
ii. Registrar **Bangalore**
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iv. All members of the IQAC

Vice Chancellor
M.S. Ramaiah University of Applied Sciences
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Encl: Constitution of IQAC and Goals, Roles & Functions





Constitution of Internal Quality Assurance Cell (IQAC) and its Goal, Role & Functions

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Vice Chancellor

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14	Shri Parameshwar. S	Chief-QAC	Member Secretary

S. Paul

Chief, Quality Control (Academics)
Directorate of QEPET
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[Signature]
Vice Chancellor
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Internal Quality Assurance Cell (IQAC)

Internal Quality Assurance Cell -Faculty Coordinators – 2022-23

The following are the list of IQAC coordinators nominated by respective Faculty Dean's for the Academic Year 2022-23

Sl. No.	Faculty	Name of the Faculty Member	Designation	Department	E-mail ID
1	Faculty of Dental Sciences	Dr. Sowmya	Professor & HOD	Oral Pathology	sowmya.op.ds@msruas.ac.in
2	Faculty of Hospitality Management and Catering Technology	Dr.Sweetly Jamgade	Asst.Professor & HOD	Management Studies - Hospitality	sweetly.fo.hc@msruas.ac.in
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